

L'obiettivo di questa guida è quello di consentire agli studenti ERASMUS (outgoing e incoming) di predisporre il Learning Agreement attraverso una piattaforma online, che permetterà loro di interagire in modo diretto e veloce con i coordinatori delle Università di invio e di destinazione al fine di finalizzare il documento, approvarlo e firmarlo, sempre in modalità online, nonché di scaricare, una volta firmato dalle parti, il documento dal sito evitando scambio di scansioni e firme.

Attraverso il sito web di OLA <https://www.learning-agreement.eu/start/index.php> o dell'Erasmus App+ (scaricabile da google play - per i sistemi android - e dall'app store - per i sistemi IOS) o direttamente dal sito <https://erasmusapp.eu>, si potranno gestire le fasi del documento digitale (prima e durante), velocizzando di gran lunga i tempi per la sottomissione e modifica del LA. Si precisa che, al momento, è possibile compilare esclusivamente le sezioni Before (prima) e During (durante), ma non quella After the mobility (dopo la mobilità).

Si raccomanda di predisporre il Learning Agreement con il supporto diretto del Coordinatore e/o del referente amministrativo per la mobilità internazionale della struttura di riferimento.

Si ricorda che entrambe le sezioni necessitano, per essere considerate “approvate”, della firma dello studente, del Responsabile presso la sede inviante (Coordinatore per la mobilità internazionale del Dipartimento/Scuola) e del Responsabile presso la sede di destinazione (Coordinatore Erasmus nella sede estera).

Il Learning Agreement può prevedere un massimo di 30 crediti a semestre, con un piccolo margine di tolleranza che è possibile concordare con il Coordinatore di Dipartimento/Scuola. Anche il numero minimo di crediti va concordato con il Coordinatore di Dipartimento/Scuola, ma dovrebbe, salvo diversamente previsto, essere proporzionale alla durata della mobilità (15 crediti per un trimestre; 30 per un semestre, 60 per un anno accademico). Il Learning Agreement può essere modificato una sola volta per semestre entro i termini stabiliti dal Regolamento per la mobilità Internazionale.

Una volta approvato il documento, il LA va scaricato dalla piattaforma (formato .pdf) ed inviato a mobint@unibas.it e mobint1@unibas.it, nonché ai [Referenti amministrativi di Dipartimento/Scuola](#) al più presto possibile e comunque, salvo casi eccezionali, prima della sottoscrizione dell'Accordo di mobilità Erasmus.

Si ricorda che il LA deve essere ratificato dalle strutture didattiche competenti. Per le modalità riferirsi al [Regolamento per la mobilità internazionale](#).

Due sono le modalità di accesso previste:

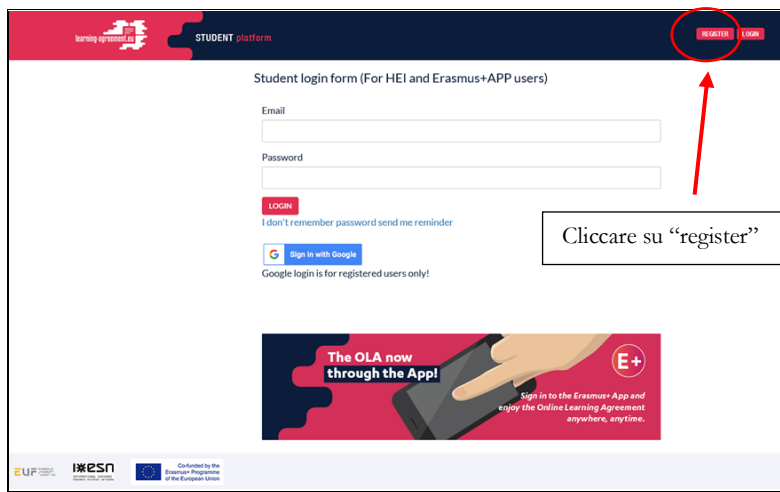
- su invito dell'UNIBAS, in tal caso alcuni campi delle schermate a seguire potrebbero essere già compilati,
- registrazione autonoma da parte dello studente, in tal caso tutti i campi delle schermate a seguire dovranno essere compilati dallo studente.

<http://www.learning-agreement.eu/>

PARTE I – Predisposizione Learning Agreement

Lo studente assegnatario di borsa di studio Erasmus Plus SMS (Mobilità ai fini di studio) è abilitato alla compilazione del Learning Agreement for Studies online attraverso l'indirizzo di posta elettronica istituzionale nome.cognome@studenti.unibas.it.

N.B. Non è autorizzata l'abilitazione di uno studente alla piattaforma online attraverso un altro indirizzo di posta elettronica (yahoo, gmail, hotmail, virgilio, libero, ecc.).



Si accederà alla schermata sottostante: inserire i dati richiesti, ivi compresa la password (che dovrà essere conservata per i successivi accessi), spuntare "I have read and agree to the privacy policy" e cliccare su "Register". Si ricorda di utilizzare la sola email istituzionale (nome.cognome@studenti.unibas.it)

REGISTER LOGIN

Create an Erasmus+ profile ⓘ

First name

Last name

Email

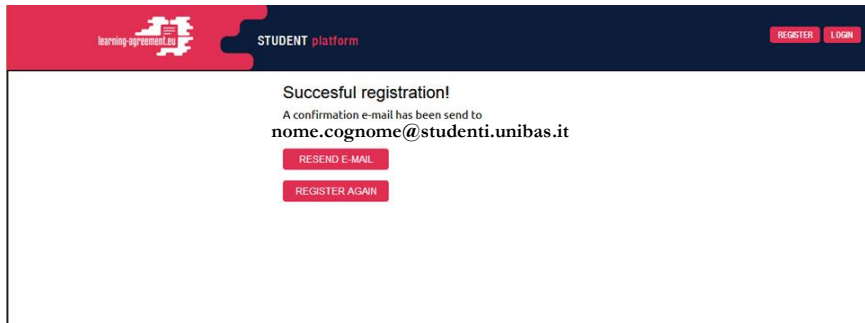
Password, 8+ chars + Capital + number

Confirm password

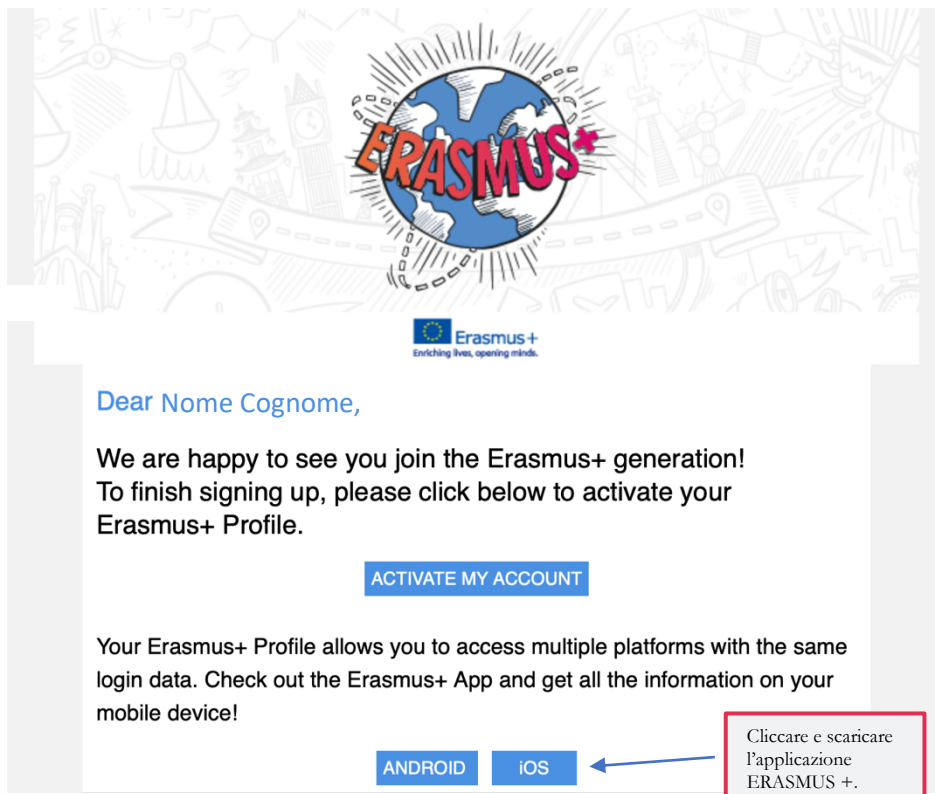
I have read and agree to the [privacy policy](#)

REGISTER

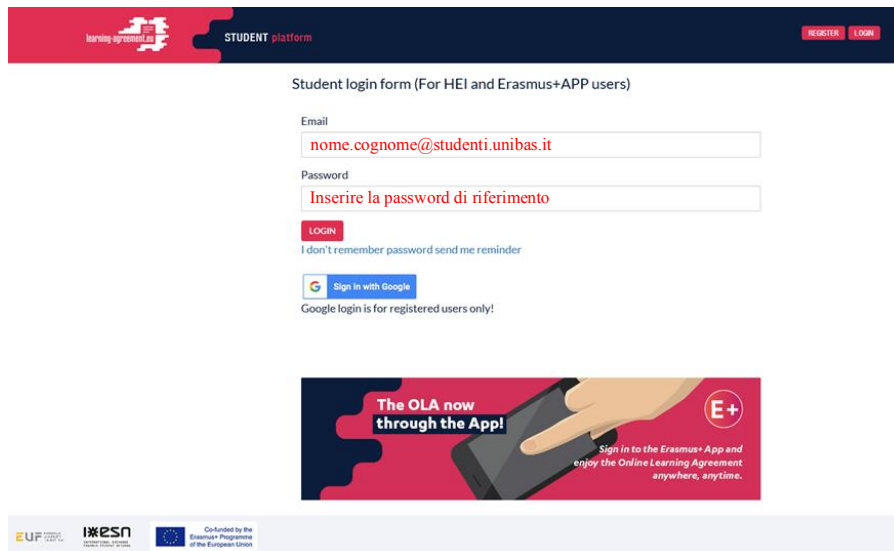
La seguente schermata comparirà al termine della registrazione:



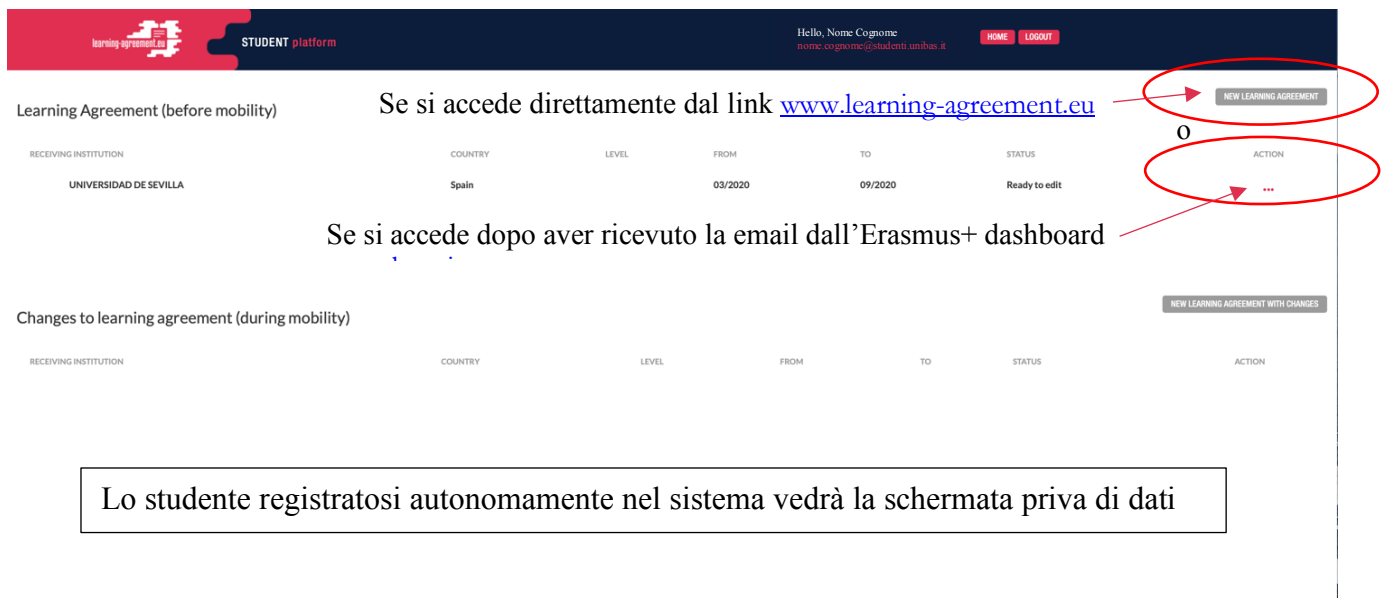
Sull'account istituzionale perverrà la seguente email; cliccare su "activate my account".



Rientrare su www.learning-agreement.eu e cliccare su login inserendo email e password utilizzate per la registrazione



A questo punto, lo studente potrebbe trovarsi di fronte ad alcuni campi compilati o del tutto vuoti (se invitato da Unibas alcuni campi delle schermate a seguire potrebbero essere già compilate, se registrato autonomamente, tutti i campi dovranno essere compilati dallo studente); nel caso in cui lo studente è stato inviato dall'Unibas dovrà cliccare su "...”sotto la voce action e poi sull'icona “edit”, nel caso in cui è lo studente ad approcciare al sistema in maniera autonoma senza, pertanto aver ricevuto alcuna email dall'Erasmus Dashboard, dovrà selezionare “new learning Agreement”.



Inserire i campi richiesti. Al termine lo studente deve cliccare su “Save” e poi su “Next step”

Nella schermata successiva compilare i campi riferiti all'UNIBAS, come da specifiche. Al termine lo studente può salvare i dati e tornare indietro "previous" (nel caso ad esempio di errori) o cliccare su "next step" e proseguire nella compilazione con i dati della sede ospitante

Nella sezione seguente inserire i dati della sede ospitante. Attenzione in caso di dubbi rivolgersi ai referenti amministrativi o ai Coordinatori di Dipartimento/Scuola. Una volta controllati tutti i campi cliccare su "save" e poi "Next step"

Nella seguente schermata andranno inseriti tutti gli insegnamenti che si intende seguire all'estero. Ciò presuppone che lo studente abbia già consultato, di concerto con il coordinatore di Dipartimento/Scuola o con il responsabile dell'accordo Erasmus, il catalogo dei corsi della sede estera e abbia concordato le attività da seguire all'estero e che gli saranno riconosciute al rientro in sede. Va, inoltre, inserito il periodo di mobilità (così come da accordo Inter- istituzionale Erasmus) nel formato mese-anno e la lingua e il livello linguistico richiesto dalla sede estera (anche in questo caso far riferimento all'accordo Inter-istituzionale)

Ogni volta che si cliccherà su “add subject” della sezione Receiving Institution si aprirà la seguente schermata. Inserire tutti i campi richiesti e al termine cliccare su Submit (la medesima procedura va ripetuta tante volte quanti sono gli insegnamenti da inserire):

Hello, Nome Cognome
nome.cognome@student.unibas.it

HOME LOGOUT

Receiving institution component

An "educational component" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

Component code (if any)

Component title at the Receiving Institution (as indicated in the course catalogue)*

Component site: Detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them.

Semester (e.g. autumn/spring terms)*

Number of ECTS credits (or equivalent) to be awarded by the Receiving Institution upon successful completion. (Use DOT "." as decimal separator)*

In countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.

Link to course website

Ogni volta che si cliccherà su “add subject” della sezione Sending Institution si aprirà la seguente schermata. Inserire tutti i campi richiesti e al termine cliccare su Submit (la medesima procedura va ripetuta tante volte quanti sono gli insegnamenti da inserire). La compilazione è uguale a quella della schermata precedente solo che andranno inseriti, codici, insegnamenti, CFU, ecc. del piano di studio dello studente presso l'UNIBAS

STUDENT platform

Hello, Nome Cognome
nome.cognome@student.unibas.it

HOME LOGOUT

Sending institution component

An "educational component" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

Component code (if any)

Component title at the Sending Institution (as indicated in the course catalogue)*

Component site: Detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them.

Semester (e.g. autumn/spring terms)*

Number of ECTS credits (or equivalent) to be awarded by the Sending Institution upon successful completion. (Use DOT "." as decimal separator)*

12 "educational component" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, work, practical work, preparation/research for a thesis, mobility window or free electives.

Link to course website

Al termine delle immissioni comparirà la seguente schermata di riepilogo. In caso di errori è possibile modificare entrambe le sezioni della receiving and sending Institution cliccando su “edit” o su “cancel” per cancellare l'insegnamento inserito e sostituirlo, ricominciando la procedura cliccando su “+ add Subject”. Se i dati sono corretti cliccare su “save” e poi su “next step”

Si prega di prestare particolare attenzione alla compilazione della schermata successiva: vengono richiesti i dati delle persone che andranno ad approvare e firmare il Learning Agreement. Sebbene potrebbero risultare già compilati con i riferimenti delle “contact person” (punti 2 e 3 del processo) vanno modificati come segue:

Nella parte riferita alla “Sending Institution” vanno inseriti i dati di Coordinatori di Dipartimento/Scuola.

Per la Receiving Institution, prima di inserire i dati della “Responsible person at the Receiving Institution, bisogna chiedere alla “contact person” della sede di destinazione i riferimenti della persona designata alla firma e poi compilare i campi. Una volta compilata correttamente cliccare su “save” e poi “next step”

learning-agreement.eu STUDENT platform Hello, Nome Cognome nome.cognome@studenti.unibas.it HOME LOGOUT

You are that close to start your ERASMUS experience...

1 Student 2 Sending Institution 3 Receiving Institution 4 Proposed Mobility Programme 5 Responsible Persons 6 Commitment

Commitment of the three parties

By signing this document, the student, the sending institution and the receiving institution confirm that they approve the proposed Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and receiving institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for students in the principles agreed in the inter-institutional agreement for institutions located in partner countries.

The receiving institution confirms that the educational components listed in Table A are in line with its course catalogue.

The sending institution commits to recognise all the credits gained at the receiving institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties.

The student and receiving institution will communicate to the sending institution any problems or changes regarding the proposed mobility programme, responsible persons and/or study period.

Before signing - ask your institution coordinator if they accept touchscreen scanned signatures!

SIGN ONLINE

STUDENT'S SIGNATURE Date: 2023-03-04 09:40:46

SEND TO SENDING INST. COORDINATOR

← PREVIOUS

Cliccando su "SIGN ONLINE", si apre la schermata successiva

learning-agreement.eu STUDENT platform Hello, Nome Cognome nome.cognome@studenti.unibas.it HOME LOGOUT

Signature field

This field works best on touch screen (ex. on mobile phones or laptop with touch screen)

If you experience difficulties signing please use other browser (i.e. Google Chrome)

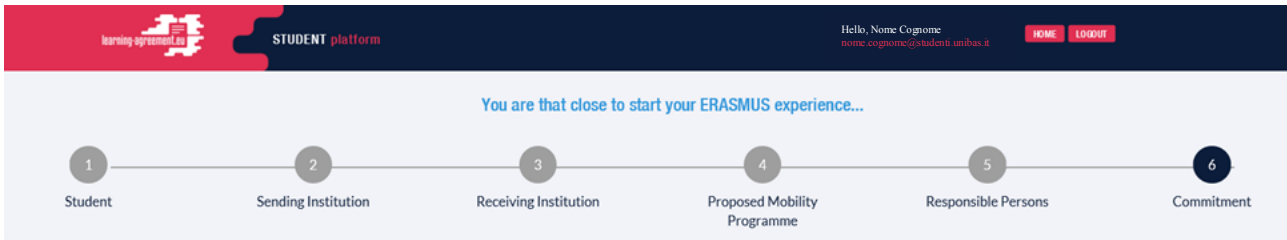
Clear

1

2

Sign Document

Firmare utilizzando il mouse o un'altra periferica di input all'interno del riquadro e poi cliccare su "sign document"



Commitment of the three parties

By signing this document, the student, the sending institution and the receiving institution confirm that they approve the proposed Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and receiving institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the inter-institutional agreement for institutions located in partner countries).

The receiving institution confirms that the educational components listed in Table A are in line with its course catalogue.

The sending institution commits to recognise all the credits gained at the receiving institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties.

The student and receiving institution will communicate to the sending institution any problems or changes regarding the proposed mobility programme, responsible persons and/or study period.

Before signing - ask your institution coordinator if they accept touchscreen scanned signatures!

SIGN ONLINE

STUDENT'S SIGNATURE
Date: 2018-03-12 13:10:44

< PREVIOUS

Cliccando qui il Coordinatore del proprio Dipartimento/Scuola riceverà una email automatica per accettare o rifiutare il Learning Agreement proposto

SEND TO SENDING INST. COORDINATOR

Da questo momento in poi sarà possibile (vds. schermata successiva):

- 1) visualizzare lo stato di avanzamento del proprio Learning Agreement (voce "STATUS")
- 2) eseguire il download del Learning Agreement cliccando sui tre puntini sotto la voce "action"

Learning Agreement signed successfully
Message sent to sending institution coordinator with email: mobint@unibas.it

NEW LEARNING AGREEMENT

RECEIVING INSTITUTION	COUNTRY	LEVEL	FROM	TO	STATUS	ACTION
UNIVERSIDAD DE SEVILLA	Spain	Master or equivalent second cycle (EQF 7)	03/2020	09/2020	Sent to Sending inst. coordinator	...

NEW LEARNING AGREEMENT WITH CHANGES

Changes to learning agreement (during mobility)

RECEIVING INSTITUTION	COUNTRY	LEVEL	FROM	TO	STATUS	ACTION
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Cliccare per scaricare il Learning Agreement

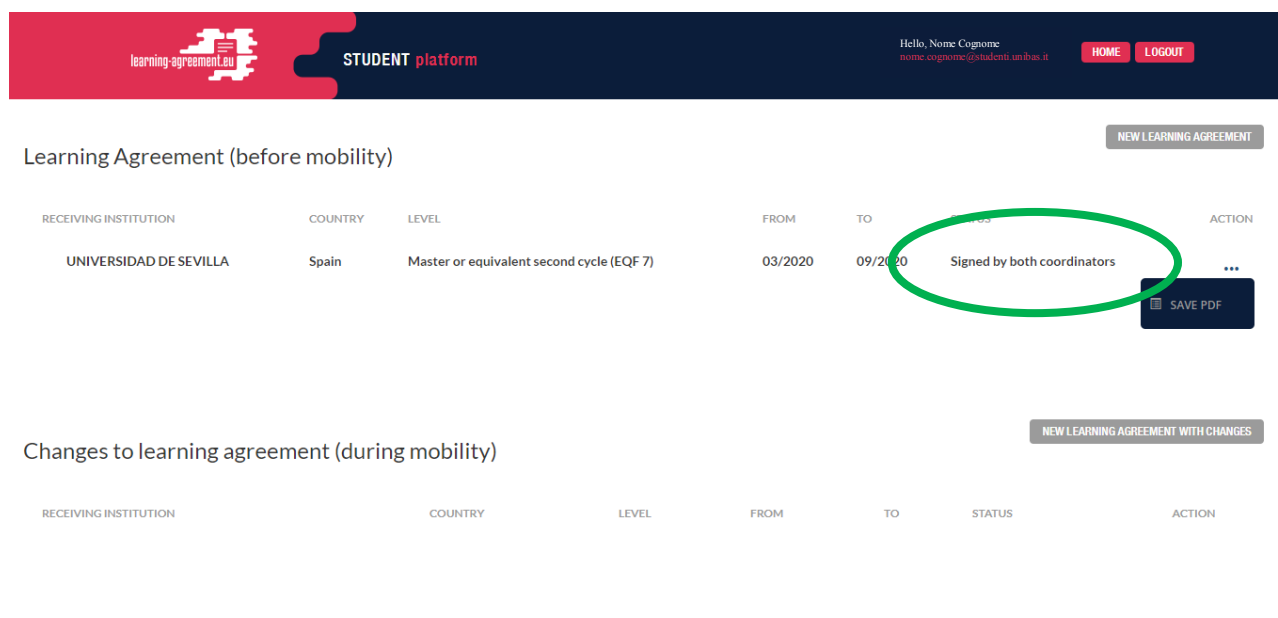
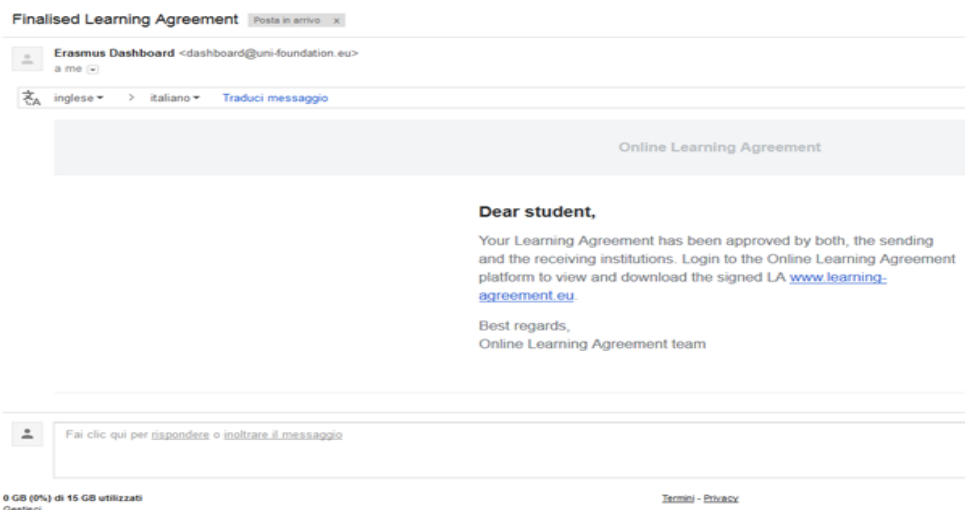
PARTE II – Approvazione/Rifiuto Learning Agreement da parte dei coordinatori

APPROVAZIONE

Il sistema genererà in automatico le email ai Coordinatori indicati nella sezione “Responsible Persons” per la verifica del Learning Agreement proposto e l’approvazione o meno dello stesso.

Una volta che il Learning Agreement è stato firmato dal Coordinatore dell’UNIBAS, sarà automaticamente inviato anche all’istituto ricevente.

Una volta approvato da entrambi i Coordinatori, lo studente riceverà una e-mail di conferma automatica e potrà scaricare una copia in PDF del Learning Agreement collegandosi nuovamente al sito web <http://www.learning-agreement.eu/> ed inserendo le credenziali di accesso nella sezione login



Cliccando su “SAVE PDF” si aprirà nel browser il Learning Agreement approvato (contenente le firme dello studente e dei coordinatori UNIBAS e della sede ospitante) da salvare sul proprio PC e da inviare a mobint@unibas.it e mobint1@unibas.it, nonché ai [Referenti amministrativi di Dipartimento/Scuola](#) al più presto possibile e comunque, salvo casi eccezionali, prima della sottoscrizione dell’Accordo di mobilità Erasmus.

Si ricorda che il LA deve essere ratificato dalle strutture didattiche competenti. Per le modalità riferirsi al [Regolamento per la mobilità internazionale](#).

		Higher Education Learning Agreement for Studies Academic Year 2019/2020		Name: Morgana Bruno Cognome: bruno@studenti.unibas.it phone: +390835351448 Student id:			
Student	Last name(s)	First name(s)	Date of birth	Nationality	Sex (M/F)	Study cycle	Field of education
	Bruno	Morgana		Italy	F	Master or equivalent second cycle (EQF 7)	Pharmacy/0916
Sending Institution	Name	Faculty / Department	Erasmus code (if applicable)	Address	Country	Contact person name ; email; phone	
	UNIVERSITA DEGLI STUDI DELLA BASILICATA	Farmacia	I POTENZA01	VIA NAZARIO SAURO 85 Potenza 85100 Italy	Italy / IT	Institution account 1 / mobint@unibas.it / +390971202158	
Receiving Institution	Name	Faculty / Department	Erasmus code (if applicable)	Address	Country	Contact person name ; email; phone	
	UNIVERSIDAD DE SEVILLA	Farmacia	E SEVILLA01	CALLE S. FERNANDO 4 Sevilla 41004 Spain	Spain / ES	Enrique Lopez Lara / mariangela.colucci@unibas.it /	

Before the mobility

Study Programme at the Receiving Institution				
Planned period of the mobility: from [month/year]03/2020 to [month/year] 09/2020				
	Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Semester [e.g. autumn / spring; term]	Number of ECTS credits (or equivalent) to be awarded by the Receiving Institution upon successful completion
Table A Before the mobility	1580055	Trabajo de fin grado	Second semester (Summer/Spring)	6
	1580005	Fisica aplicada a las ciencias de la salud	Second semester (Summer/Spring)	6
	15720001	Tecnologia y legislación	Second semester	6

The level of language competence in Spanish that the student already has or agrees to acquire by the start of the study period is: B2

Recognition at the Sending Institution				
	Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Semester [e.g. autumn / spring; term]	Number of ECTS credits (or equivalent) to be recognised by the Sending Institution
Table B Before the mobility	DIS 0013	Prova finale	Second trimester	12
	FAR0005	Fisica	Second trimester	10
	Total: 22			

Web link to the course catalogue at the Sending Institution describing the learning outcomes:

-

Created with learning-agreement.eu

1

		Higher Education Learning Agreement for Studies Academic Year 2019/2020		Morgana Bruno morgana.bruno@studenti.unibas.it phone: +393277872110 Student id: 53347	
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Provisions applying if the student does not complete successfully some educational components:

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		Higher Education Learning Agreement for Studies Academic Year 2019/2020		Morgana Bruno morgana.bruno@studenti.unibas.it phone: +393277872110 Student id: 53347	
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Commitment

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Sending Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Commitment	Name	Email	Position	Date	Signature
Student	Morgana Bruno	morgana.bruno@studenti.unibas.it	Student	2020-03-17	
Responsible person at the Sending Institution	Antonella Grazia Guida	antonella.guida@unibas.it / +390835351448	Coordinator of DICEM	2020-03-18	
Responsible person at the Receiving Institution	Annalisa Anzalone	annalisa.anzalone@unibas.it / -	Coordinator	2020-03-18	

RIFIUTO

Nel caso in cui uno dei due coordinatori dovesse richiedere correzioni al Learning Agreement proposto dallo studente, il/i coordinatori potranno inserire direttamente nel sistema le modifiche da apportare e i relativi commenti e richiedere allo studente di apportare le dovute modifiche. Anche in questo caso il sistema invierà una email automatica allo studente

Da: **Erasmus Dashboard** <dashboard@uni-foundation.eu>

Date: lun 9 mar 2020 alle ore 12:49

Subject: Rejected Online Learning Agreement

To: <nome.cognome@studenti.unibas.it>

Online Learning Agreement

Dear student,

We inform you that your Home institution named UNIVERSITA DEGLI STUDI DELLA BASILICATA is not ready to sign your Learning Agreement yet. Please see their comments below and we hope it will provide the needed support to finalise your Learning Agreement and have an enriching mobility experience.

il LA proposta non è accettabile perchè i CFU previsti per il Trabajo de fin grado sono 6 rispetto ai 12 del nostro CFU. Si richiede integrazione di un ulteriore insegnamento per la convalida

Update your learning agreement

Please click on the button to access your Online Learning Agreement and edit it accordingly. Afterwards you need to sign it again and wait for the approval of your sending and receiving higher education institutions.

Should you still need more information regarding the finalisation of your OLA, please contact the respective higher education institutions.

Please do not respond to this automatically generated email.

Best regards,
Online Learning Agreement team

If you can't click on the button, please use the following link:

<https://www.learning-agreement.eu/student/home/login.php>

Per apportare le modifiche richieste lo studente dovrà cliccare su “update your Learning Agreement”, inserire i cambiamenti richiesti e firmare nuovamente così come precedentemente specificato. Similmente è richiesta la firma di entrambi i Coordinatori Unibas e sede di destinazione. L'approvazione verrà notificata via email dal sistema e lo studente potrà procedere a salvare sul proprio PC il documento approvato dalle parti e ad inviarlo a mobint@unibas.it e mobint1@unibas.it, nonché ai [Referenti](#)

[amministrativi di Dipartimento/Scuola](#) al più presto possibile e comunque, salvo casi eccezionali, prima della sottoscrizione dell'Accordo di mobilità Erasmus.

Si ricorda, nuovamente, che il LA deve essere ratificato dalle strutture didattiche competenti. Per le modalità riferirsi al [Regolamento per la mobilità internazionale](#).

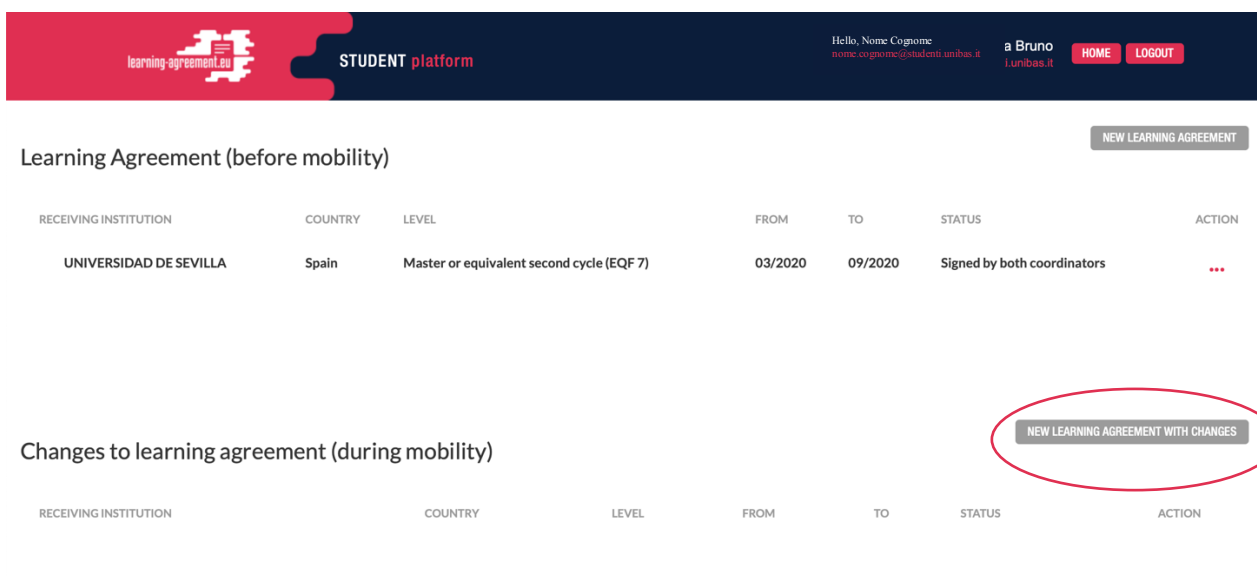
PARTE III – Modifiche al Learning Agreement e approvazione

Lo studente può, **in via eccezionale** e per motivi ben definiti (quali la cancellazione di un'attività formativa prevista o un'incompatibilità di orario), richiedere una modifica del *Learning Agreement for Studies* entro il termine massimo di **5 settimane dall'inizio di ciascun semestre**. I cambiamenti devono essere approvati dalle parti quanto prima e comunque non oltre due settimane dall'invio della richiesta al Coordinatore.

Nel caso di cambiamenti dovuti al prolungamento della durata della mobilità, la richiesta va prodotta un mese prima della data prevista di fine mobilità (da contratto stipulato prima della partenza), contestualmente alla richiesta di proroga. Per quanto non espressamente previsto, si richiama integralmente l'art. 8 del "Regolamento di Ateneo per la mobilità internazionale e per il riconoscimento delle attività svolte all'estero dagli studenti dell'Università degli Studi della Basilicata".

Le richieste di cambiamento vanno concordate ed approvate dalle parti (studente, Università ospitante e di provenienza).

Per poter apportare modifiche lo studente dovrà rientrare nella piattaforma <http://www.learning-agreement.eu/> e inserire le proprie credenziali cliccando su login. Si aprirà la seguente schermata: cliccare su "new Learning Agreement with Changes" e poi su "Create"



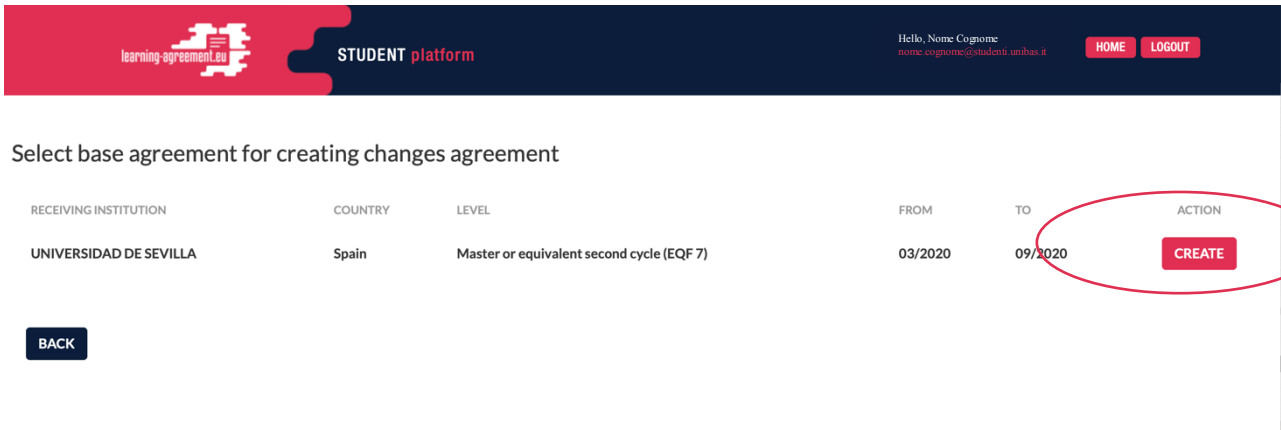
The screenshot shows the 'STUDENT platform' interface. At the top, there is a header with the 'learning-agreement.eu' logo, the text 'STUDENT platform', and user information: 'Hello, Nome Cognome' with email 'nome.cognome@studenti.unibas.it', 'a Bruno' with email 'i.unibas.it', and 'HOME' and 'LOGOUT' buttons. Below the header, there are two main sections:

Learning Agreement (before mobility)

RECEIVING INSTITUTION	COUNTRY	LEVEL	FROM	TO	STATUS	ACTION
UNIVERSIDAD DE SEVILLA	Spain	Master or equivalent second cycle (EQF 7)	03/2020	09/2020	Signed by both coordinators	...

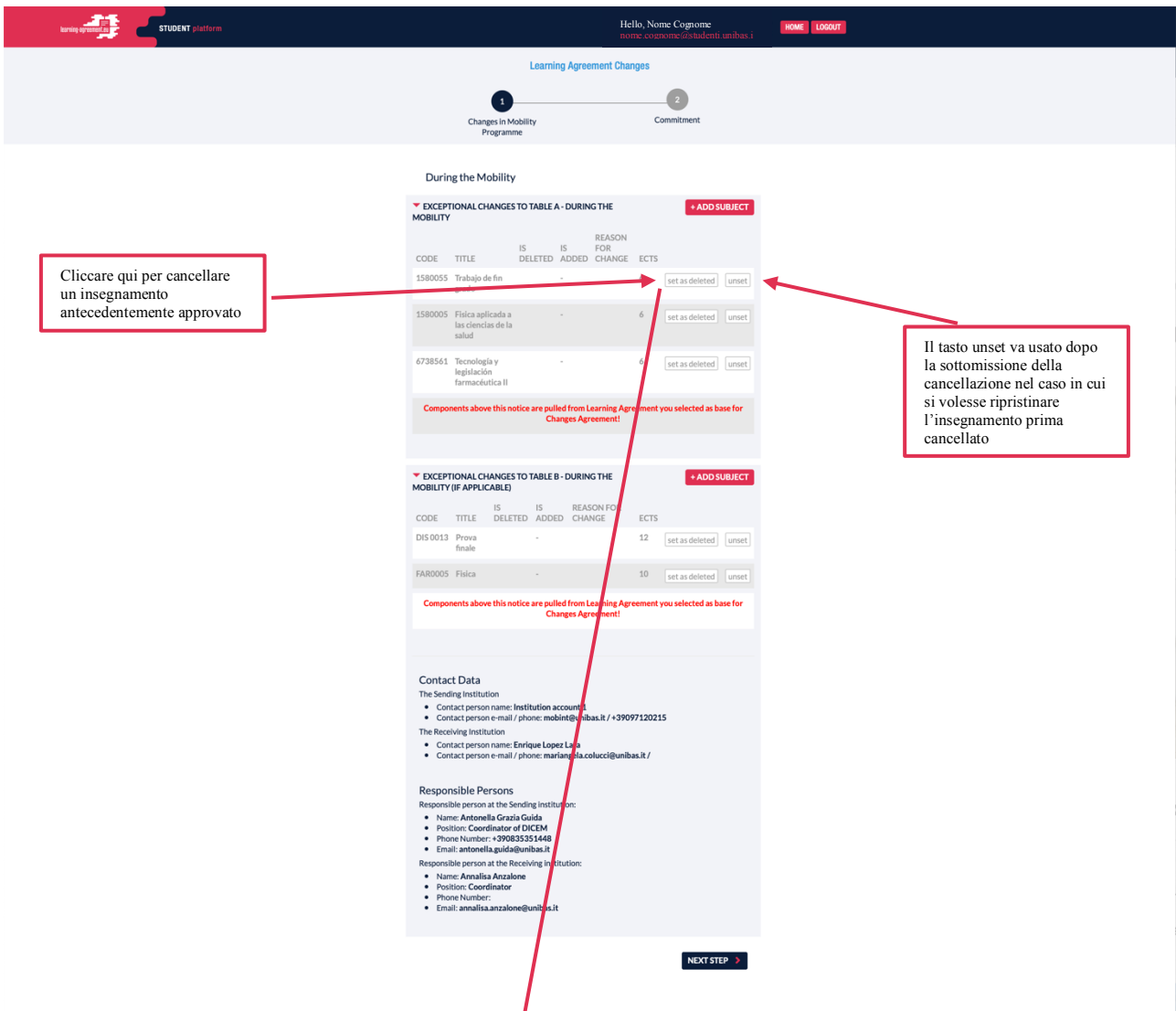
Changes to learning agreement (during mobility)

A button labeled 'NEW LEARNING AGREEMENT WITH CHANGES' is circled in red in the original image.



La schermata apparirà come un riepilogo delle attività precedentemente approvate e offrirà la possibilità di aggiungere nuovi insegnamenti in entrambe le tabelle: “Table A” riferita all’Università di destinazione e “Table B” riferita all’Unibas (università di provenienza). Sono previste più opzioni: se si seleziona “set as deleted” comparirà una schermata in cui si richiede la motivazione (come da schermata di seguito), se invece si seleziona “+ add subject” comparirà la schermata (di seguito) relativa all’insegnamento da aggiungere.

Per cancellare un insegnamento precedentemente approvato:



Receiving institution component

Reason for deleting a component *

Previously selected educational component is not available at the Receiving Institution

1

2

Selezionare la motivazione tra quelle elencate

SUBMIT CANCEL

EU F EUROPEAN UNIVERSITY FOUNDATION ESN Erasmus Student Network Co-funded by the Erasmus+ Programme of the European Union Privacy Policy and Terms and Conditions. We encourage you to review the documentation and let us know if you have any questions. 2015-2020 European University Foundation

Se si conferma la cancellazione, la schermata recherà la modifica apportata e si potrà procedere al passaggio successivo cliccando sul tasto “next step”. La procedura va ripetuta per tutti gli insegnamenti da cancellare

Learning Agreement Changes

1 Changes in Mobility Programme 2 Commitment

During the Mobility

EXCEPTIONAL CHANGES TO TABLE A - DURING THE MOBILITY + ADD SUBJECT

CODE	TITLE	IS DELETED	IS ADDED	REASON FOR CHANGE	ECTS	
1580055	Trabajo de fin grado	-	-		6	set as deleted unset
1580005	Fisica	-	-			set as deleted unset
4738561	Tecnología y legislación farmacéutica II	X	-	Previously selected educational component is not available at the Receiving Institution	6	set as deleted unset

Components above this notice are pulled from Learning Agreement you selected as base for Changes Agreement!

EXCEPTIONAL CHANGES TO TABLE B - DURING THE MOBILITY (IF APPLICABLE) + ADD SUBJECT

CODE	TITLE	IS DELETED	IS ADDED	REASON FOR CHANGE	ECTS	
DIS 0013	Prova finale	-	-		12	set as deleted unset
FAR0005	Fisica	-	-		10	set as deleted unset

Components above this notice are pulled from Learning Agreement you selected as base for Changes Agreement!

Contact Data

The Sending Institution

- Contact person name: Institution account 1
- Contact person e-mail / phone: mobint@unibas.it / +39097120215

The Receiving Institution

- Contact person name: Enrique Lopez Lara
- Contact person e-mail / phone: mariangela.colucci@unibas.it /

Responsible Persons

Responsible person at the Sending Institution:

- Name: Antonella Grazia Guida
- Position: Coordinator of DICEM
- Phone Number: +39085251448
- Email: antonella.guida@unibas.it

Responsible person at the Receiving institution:

- Name: Annalisa Anzalone
- Position: Coordinator
- Phone Number:
- Email: annalisa.anzalone@unibas.it

NEXT STEP

Per aggiungere insegnamenti

Per aggiungere un insegnamento

Cliccare su “+Add subject” (come da schermata precedente) e completare tutti i dati richiesti, compresa la motivazione. Al termine cliccare su “Submit”

Receiving institution component

An "educational component" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

Component code (if any)

Component title at the Receiving Institution (as indicated in the course catalogue)

Component title: Detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the publications offered, the learning, teaching and assessment procedures, the level of program, the individual educational components, and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them.

Semester (e.g. autumn/spring; term)

Number of ECTS credits (or equivalent) to be awarded by the Receiving Institution upon successful completion. (Use DOT "." as decimal separators)

Reason for adding a component

Link to course website

SUBMIT **CANCEL**

Anche in questo caso l'insegnamento aggiunto verrà visualizzato nella schermata che si andrà a generare cliccando su “submit”.

La procedura, va ripetuta per tutti gli insegnamenti da aggiungere. Al termine cliccare su “next step”

Learning Agreement Changes

1 Changes in Mobility Programme 2 Commitment

During the Mobility

EXCEPTIONAL CHANGES TO TABLE A - DURING THE MOBILITY + ADD SUBJECT

CODE	TITLE	IS DELETED	IS ADDED	REASON FOR CHANGE	ECTS	
1580055	Trabajo de fin grado	-	-		6	set as deleted unset
1580005	Fisica aplicada a las ciencias de la salud	-	-		6	set as deleted unset
6738561	Tecnología y legislación farmacéutica II	X	-	Previously selected educational component is not available at the Receiving Institution	6	set as deleted unset
10000	Matemáticas 1	-	X	Substituting a deleted component	4.5	edit delete

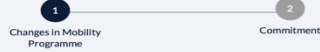
Components above this notice are pulled from Learning Agreement you selected as base for Changes Agreement!

EXCEPTIONAL CHANGES TO TABLE B - DURING THE MOBILITY (IF APPLICABLE) + ADD SUBJECT

CODE	TITLE	IS DELETED	IS ADDED	REASON FOR CHANGE	ECTS	
DIS 0013	Prueba final	-	-		12	set as deleted unset
FAR0005	Fisica	-	-		10	set as deleted unset

Components above this notice are pulled from Learning Agreement you selected as base for Changes Agreement!

La medesima procedura, sia relativa alla cancellazione che all'aggiunta di insegnamenti, va ripetuta nella Tabella B “Table B” riferita all'università di provenienza (Unibas). Le modifiche apportate sia nella Tabella A che B saranno visibili in una schermata di riepilogo. Se non vi sono altre modifiche cliccare su “next step”



During the Mobility

EXCEPTIONAL CHANGES TO TABLE A - DURING THE MOBILITY + ADD SUBJECT

CODE	TITLE	IS DELETED	IS ADDED	REASON FOR CHANGE	ECTS	
1580055	Trabajo de fin grado	-	-		6	set as deleted unset
1580005	Física aplicada a las ciencias de la salud	-	-		6	set as deleted unset
6738561	Tecnología y legislación farmacéutica II	X	-	Previously selected educational component is not available at the Receiving Institution	6	set as deleted unset
Components above this notice are pulled from Learning Agreement you selected as base for Changes Agreement!						
10000	Matemáticas 1	-	X	Substituting a deleted component	4.5	edit delete

EXCEPTIONAL CHANGES TO TABLE B - DURING THE MOBILITY (IF APPLICABLE) + ADD SUBJECT

CODE	TITLE	IS DELETED	IS ADDED	REASON FOR CHANGE	ECTS	
DIS 0013	Prova finale	-	-		12	set as deleted unset
FAR0005	Fisica	-	-		10	set as deleted unset
Components above this notice are pulled from Learning Agreement you selected as base for Changes Agreement!						
ARK0004	Analisi Matematica	-	X	Substituting a deleted component	6	edit delete

Sottomissione ed approvazione



Signature field

This field works best on touch screen (ex. on mobile phones or laptop with touch screen)
If you experience difficulties signing please use other browser (i.e. Google Chrome)

Clear

Sign Document

Commitment of the three parties

By signing this document, the student, the sending institution and the receiving institution confirm that they approve the proposed Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and receiving institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the inter-institutional agreement for institutions located in partner countries).

The receiving institution confirms that the educational components listed in Table A are in line with its course catalogue.

The sending institution commits to recognise all the credits gained at the receiving institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties.

The student and receiving institution will communicate to the sending institution any problems or changes regarding the proposed mobility programme, responsible persons and/or study period.

Before signing - ask your institution to confirm if they accept touchscreen scanned signatures!

SIGN ONLINE

STUDENT'S SIGNATURE
Date:

PREVIOUS

SEND TO HOME INST. COORDINATOR

Apposta la firma, cliccando su "sign document", essa apparirà con la data nel riquadro come da pagina successiva

STUDENT platform

Hello, Nome Cognome
nome.cognome@student.unibas.it

HOME LOGOUT

Learning Agreement Changes

1 Changes in Mobility Programme 2 Commitment

Commitment of the three parties

By signing this document, the student, the sending institution and the receiving institution confirm that they approve the proposed Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and receiving institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (for the principles agreed in the inter-institutional agreement for institutions located in partner countries).

The receiving institution confirms that the educational components listed in Table A are in line with its course catalogue.

The sending institution commits to recognise all the credits gained at the receiving institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties.

The student and receiving institution will communicate to the sending institution any problems or changes regarding the proposed mobility programme, responsible persons and/or study period.

Before signing - ask your institution coordinator if they accept touchscreen scanned signatures!

SIGN ONLINE

STUDENT'S SIGNATURE
Date: 2020-04-09 08:11:12

PREVIOUS

SEND TO HOME INST. COORDINATOR

Una volta firmato inviare al Coordinatore dell'UNIBAS per la approvazione o diniego o tornare indietro con "previous"

Allo studente comparirà la schermata che conferma l'invio al Coordinatore Unibas, potrà controllare lo status di approvazione del suo LA, nonché visionare e stampare il Pdf (cliccando su "action"). Per i passaggi tra coordinatori e studenti, via email, sia per l'approvazione che per il diniego con eventuali commenti riferirsi alla "PARTE II – Approvazione/Rifiuto Learning Agreement da parte dei coordinatori"

STUDENT platform

Hello, Morgana Bruno
morgana.bruno@student.unibas.it

HOME LOGOUT

Learning Agreement signed successfully
Message sent to sending institution coordinator with email: antonella.guida@unibas.it

NEW LEARNING AGREEMENT

Learning Agreement (before mobility)

RECEIVING INSTITUTION	COUNTRY	LEVEL	FROM	TO	STATUS	ACTION
UNIVERSIDAD DE SEVILLA	Spain	Master or equivalent second cycle (EQF 7)	03/2020	09/2020	Signed by both coordinators	...

NEW LEARNING AGREEMENT WITH CHANGES

Changes to learning agreement (during mobility)

RECEIVING INSTITUTION	COUNTRY	LEVEL	FROM	TO	STATUS	ACTION
UNIVERSIDAD DE SEVILLA	Spain	Master or equivalent second cycle (EQF 7)	03/2020	09/2020	Sent to Sending inst. coordinator	...



Higher Education
Learning Agreement for Studies
Academic Year 2019/2020

Nome Cognome
morgana.bruno@studenti.unibas.it
Phone:
Student id:

During the Mobility


Exceptional changes to Table A
(to be approved by e-mail or signature by the student, the responsible person in the Sending Institution and the responsible person in the Receiving Institution)

Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Deleted component	Added component	Reason for change	Number of ECTS credits (or equivalent)
1580055	Trabajo de fin grado				6
1580005	Fisica aplicada a las ciencias de la salud				6
6738561	Tecnología y legislación farmacéutica II	X		Previously selected educational component is not available at the Receiving Institution	6
10000	Matemáticas 1		X	Substituting a deleted component	4.5

Exceptional changes to Table B (if applicable)
(to be approved by e-mail or signature by the student and the responsible person in the Sending Institution)

Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Deleted component	Added component	Number of ECTS credits (or equivalent)
DIS 0013	Prova finale			12
FAR0005	Fisica			10
ARK0004	Analisi Matematica		X	6

Commitment
By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Changes to Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Sending Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed in Table A2 are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B2. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Commitment	Name	Email	Position	Date	Signature
Student	Morgana Bruno	morgana.bruno@studenti.unibas.it	Student	2020-04-09	
Commitment	Name	Email / Phone	Position	Date	Signature
Responsible person at the Sending Institution	Antonella Grazia Guida	antonella.guida@unibas.it / +390835351448	Coordinator of DICEM		
Responsible person at the Receiving Institution	Annalisa Anzalone	annalisa.anzalone@unibas.it / -	Coordinator		

Una volta approvato da entrambi i Coordinatori, lo studente riceverà una e-mail di conferma automatica e potrà scaricare copia, in PDF, del Learning Agreement collegandosi nuovamente al sito web <http://www.learning-agreement.eu/> ed inserendo le credenziali di accesso nella sezione login.

CONTATTI

Prorettore per le Relazioni Internazionali Prof. Michele Greco. Ufficio Mobilità Internazionale		e-mail: michele.greco@unibas.it email: mobint@unibas.it , mobint1@unibas.it		
Dipartimento/Scuola	Coordinatori di Dipartimento/Scuola	e-mail	Referenti Amministrativi Dipartimento/Scuola	e-mail
Dipartimento delle Culture Europee e del Mediterraneo (DICEM)	Prof. Antonella Guida	antonella.guida@unibas.it	Violetta Pedalino	violetta.pedalino@unibas.it
Dipartimento di Matematica, Informatica ed Economia (DIMIE)	Prof. Martin Funk	martin.funk@unibas.it	Franca Colucci	franca.colucci@unibas.it

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Scuola di Scienze Agrarie, Forestali, Alimentari ed Ambientali (SAFE)	Prof. Tania Gioia	tania.gioia@unibas.it	Lucia Robilotta	lucia.robilotta@unibas.it